

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Jan 29, 97

DCMC HOMEPAGE. AQO personnel who maintain information on the DCMC Homepage site need to ensure that the information is accurate and current.

DCMC POLICY LTR #96-13. AQO personnel are reminded to review this letter to ensure they adequately understand when correspondence to the field should be a policy or information letter.

COORDINATION. It is the team chiefs' responsibility to determine appropriate coordination on all correspondence to ensure a fully staffed position. The importance of coordinating all staff work upfront with affected parties was stressed.

DCMC OVERHEAD CENTER (DCMC OHC).

- o The Overhead Center completed its first two site visits this month--one to DCMC Baltimore and one to DCMC Van Nuys (as requested by the East and West Districts). Both visits were somewhat experimental in nature as the OHC Team was attempting to develop an efficient process by which to visit field organizations, assess their overhead workload/backlog, and assist the ACOs in developing individual gameplans for closing out overhead years. The support of both Commanders was instrumental in the success of our efforts.

- o In February, the OHC plans assistance efforts with DCMCs Boston, San Francisco, and Lockheed Martin/Delaware Valley. In addition, Defense Corporate Executives (DCEs) impacted by the most recently announced corporate mergers will meet at Raytheon to discuss lessons learned by DCEs that have recently run the gauntlet of a corporate merger and to prepare their plan of attack for dealing with the issues they are about to face.

WORKFORCE STRATEGY TEAM (AQOJ).

- o One Book Reengineering. There were 500 comments received off the web. They should be distributed Jan 30 to process owners who have 2 weeks to review and respond.

- o Acquisition Reform Agenda. Seeking input by COB Jan 30 on input to a reform agenda to send to Office of the Secretary of Defense (OSD). Could be legislative, regulatory, or other process related issues that are worthwhile.

PRODUCT DESIGN, CONTROL & DEVELOPMENT TEAM (AQOF).

- o The Joint Aeronautical Commanders Group (JACG) principals endorsed the Performance Based Business Environment (PBBE) documents at their 22-23 Jan 97 meeting. The JACG chairman is slated to brief the Service Acquisition Executives (SAEs) in late February or early March. The JACG boards are preparing initial training materials and will be getting the aviation program offices up to speed. The Joint Group on Systems Engineering (JGSE) is working the transition to other business sectors. Members of the Space, C4I and Shipbuilding communities have been briefed. If any AQO team has a focal point who has been regularly reviewing the documents, Col Harper would like any input on what impact the documents have on DCMC. He is working on our "get the word out plan." He would also like to identify a HQ focal point for each document that can answer questions from the field. Please give any feedback to Col Harper.

- o Mr Dan Danzi will be moving from AQOF to AQOI to work with Mr. Ken Siler on the environmental programs.

PRODUCT & MANUFACTURING ASSURANCE TEAM (AQOG).

- o ALERTS passed its functional test on Jan 29 with flying colors. Now it's on to training and environmental testing.

- o 22-24 Jan 97, Mr. Maurice Poulin participated in a metrics meeting at Texas Instruments, Inc., Dallas, TX, sponsored by the National Security Industry Association (NSIA) / Aerospace Industries Association (AIA) / National Aeronautics and Space Administration (NASA). The objective of the joint Industry/Government Metrics Panel is to produce a document that establishes concepts supporting the use/analysis of metrics in major acquisitions.

The panel defined two tasks: 1) to develop a metric model that can be applied in gaining insight into prospective and current suppliers' use of critical metrics to measure, control and improve their products and processes; and 2) to develop a level of understanding of how potential suppliers performed on past contracts with respect to performance, cost and schedule.

PROCUREMENT CORPORATE INFORMATION MANAGEMENT SYSTEMS CENTER (AQAC).

- o Electronic Document Access for Industry - Members of the Defense Finance and Accounting Service (DFAS) will brief the Director, Defense Procurement, on 29 Jan 97, regarding requests by industry to view contractual documents on the world wide web via the Electronic Document Access Program that DFAS has implemented with the Military Departments and Defense Agencies. DFAS is seeking an "acquisition sponsor" to work the issues such as security, cost for access, data integrity, etc.

APPROVED:

ROBERT W. SCHMITT  
Deputy Executive Director  
Contract Management Policy